



Dear Parent or Guardian

I am writing to you so that you may consider help run the school by becoming a Governor or nominating someone else.

Governors help us to form the strategy for maintaining and improving the school.

It does take a significant time commitment. The full Governing Body meets four evenings in the year and sub-committees normally meet half-termly (that is six times) in the year.

Legally Governors are responsible for the spending of public funds there are strict suitability parameters. You may not be a Governor if:

You are employed by the school

A relative is employed by the school

You are disqualified from Governorship by:

The School Government regulations

or The Charities Act

or The Criminal Justice and Court Services Act 2000.

If you are nominated then the appropriate checks will have to be carried out.

If you are interested in serving as a Governor yourself then please contact the Clerk to the Governors, Tim Garthwaite (091535 210212 ext 403 and [timg@holyfamily.ngfl.ac.uk](mailto:timg@holyfamily.ngfl.ac.uk)).

If you wish to nominate someone else then please find out whether they are willing to serve and, if they are, put them in touch with the Clerk.

Nominations close at 12 noon on Wednesday 8<sup>th</sup> November. There are two vacant posts. If more than two nominations are received there will be an election.

Yours faithfully

Martin Hings  
Headteacher