

The Holy Family Catholic School



Our Ref: SMA/MCL

December 2020

Dear Parent/ Carer

Further to the announcement from the DfE yesterday afternoon regarding the staggered return for secondary school students after the Christmas break, I am writing to outline arrangements for week commencing 4 January 2021. Arrangements are as follows:

- All students in Years 11 and 13 should attend school as normal. School opens to these students at 8.35 am on Monday, 4 January 2021
- All students in Years 7, 8, 9, 10 and 12, with the exception of those students specifically identified by the government as those who should attend, should work from home from Monday 4 – Friday 8 January 2021.
- **If you have child(ren) in Years 7, 8, 9, 10 or 12 and they should be attending school week commencing 4 January, you will receive a separate message from the school before the end of the day today. If you receive this message, please send your child(ren) in to school at 8.35 am on Monday, 4 January 2021.**
- If you have critical worker status and would like your child(ren) to attend school from w/c 4 January 2020, please e-mail the school using office@holyfamilyschool.uk or MyEd giving your child(ren)'s name(s), form(s) and details of your critical worker status. **Please let us have this information no later than Friday 1 January 2021.**

All students working from home will be set work using Classcharts. Students have been shown how to log on to Classcharts. If there any problems with accessing Classcharts, please contact the school using ictsupport@holyfamilyschool.uk for assistance.

If your child(ren) does not have access to ICT to enable them to access their work on Classcharts and they are not identified as needing to attend school the first week back, please contact us either using office@holyfamilyschool.uk or MyEd and we will arrange for a member of staff to call you on Monday, 4 January 2021 to discuss the support we can put in place.

If your child is in receipt of Free School Meals, please contact Mrs Azad at the school on 01535 210212 and she will give you details of the arrangements we have in place to provide these for your child whilst at home.

As always, please ensure students do not attend school if they are exhibiting any of the three key symptoms of Covid-19:

- * High temperature
- * Persistent new cough
- * Loss of taste or smell

This also applies if any member of the household is displaying these symptoms. In this case please follow the latest government guidance on testing and isolation and inform the school accordingly.

Finally, I would like draw your attention to the new Safeguarding information on our school website. There is Safeguarding tab under the Parents and Students sections on the site. This section contains information which may be useful for people facing challenges at this difficult time. There is also an option to report any concerns you may have. This facility will be monitored over the Christmas holiday. Please do not hesitate to contact us if you need to.

Please accept my apologies for informing you of the changes in arrangements at such short notice. We were not aware of these arrangements ourselves until late yesterday. I understand that these late changes may cause inconvenience and if there is anything the school can do to support, then please contact us and we will do whatever we can to help.

Once again, I would like to thank you for your ongoing support during this difficult and challenging time and wish you and you families and safe and peaceful Christmas and a happy and healthy new year.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Mather', with a stylized flourish at the end.

S Mather
Interim Headteacher