

The Holy Family

Catholic School



Our Ref: FBR/DK

27 September 2021

Dear Parent/Carer

I am writing to all our parents to offer some assistance to check the eligibility for free school meals for your child(ren).

To qualify for Free School Meals, parents can complete a simple on line application form or call the Free School Meals helpline on 01274 432772. For every student registered with the council as eligible under the entitlement criteria below, the school will receive additional funding in the school budget called Pupil Premium up to the amount of £935.00 per child which is used to help raise achievement levels. This also includes enabling access to facilities, clubs, and subsidising trips and residential. If you do not claim for Free School Meals, then the Pupil Premium funding will not be available for your child (eg subsidising the above).

You can apply for school meals if you receive:

- Income Support
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit with an annual income of less than £16,190, provided they are not receiving Working Tax Credit
- the 'Guaranteed' element of the State Pension Credit
- support under Part VI of the Immigration and Asylum Act 1999 (you will need to apply directly to the school or call the Education Service on 01274 439393)
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)
- Universal Credit

If you wish to claim for free school meals, please type the following web address into your computer's browser and apply online. This is the quickest way of applying for free school meals <https://www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals/>

Alternatively, if you do not have access to a computer, please fill out the form, see next page, and return to the Student Office for the attention of Miss Brown as soon as possible.

If you require any further information, please do not hesitate to contact me.

Yours sincerely

F Brown

F Brown (Miss)
6th Form Academic Mentor

REGISTRATION FORM – FREE SCHOOL MEALS AND PUPIL PREMIUM

We need information about you and your child, so that we can provide them with the best education and support by making sure that their school receives all the government funding to which it is entitled. Please complete this form and return to your child’s school. Please note: All information such as email address, DOB, National Insurance numbers must be provided for us to apply on your behalf.

ABOUT YOUR CHILD/CHILDREN

Child’s Last Name	Child’s First Name	Child’s Date of Birth			Name of School
		DD	MM	YYY Y	
		DD	MM	YYY Y	
		DD	MM	YYY Y	
		DD	MM	YYY Y	

PARENT/GUARDIAN DETAILS

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Date of Birth	DD MM YYYY	DD MM YYYY
National Insurance Number*		
National Asylum Support Service (NASS) Number*	/ /	/ /
Daytime Telephone Number		
Mobile Number		
Address		
	Postcode:	Postcode:

* Complete as appropriate

FAMILY INCOME AND BENEFIT DETAILS

Is your joint family income over £16,190 per year? (Please place an X in the appropriate box).

Yes No

If you have ticked yes, you do not need to complete the next section and can go straight to the declaration at the end of the form.

If you ticked no, please place an X in this box if you¹ are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Working Tax Credit run-on
- Universal Credit.

Please place an X in this box if you are not sure whether your joint family income is over £16,190, or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for free school meals:

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/carer:

Date:.....

¹ This includes those who have parental rights for the child/children named on this form.