



Job Description

POST TITLE: Learning Support Assistant

Salary: Band 6 Point 8 (£18,124)

Responsible to: Assistant Headteacher: SENCO

PRIMARY DUTIES:

- In liaison with the class teacher to work with students to target identified learning needs.
- To provide practical support in the classroom to students who have recognised learning needs, supporting them to achieve their potential.
- To work with subject teachers to ensure lesson materials are used effectively in order for students to make progress.
- To develop an understanding of the learning needs of students and use this knowledge to support them to become independent learners in the classroom.
- To take into account a student's learning needs and ensure their access to lessons and its content through appropriate clarification, explanations, and use of equipment and materials.
- To develop the study and organisational skills of students, enabling them to remain focused in lessons and be able to execute tasks effectively.
- To develop student resilience and assist students in developing strategies for independence.
- To monitor students' responses to learning activities and progress towards targets, record achievement and feedback to teachers and the SENCo as required. Assist in the implementation and tracking of student targets.
- To provide support for student's emotional and social needs by encouraging and modelling positive behaviour and demonstrating high expectations, in line with the School's Behaviour policy.
- To be aware of and comply with policies and procedures relating to safeguarding, child protection, security, confidentiality and data protection, reporting all concerns.
- To accompany teaching staff and students on visits, trips and out of school activities as required.
- To attend and participate in all relevant training and meetings
- To liaise with parents and other agencies as required

- To undertake whole school duties such as lunch and break cover as required.
- Be a practising Catholic or be willing support the Catholic ethos of our school
- Adhere to the DFE Professional Standards for Teaching Assistants (2016)
- Undertake any other reasonable duties as directed by the SENCO or Headteacher.

IN ADDITION:

To maintain the confidential nature of information relating to the school, it's students, parents and carers. The provision, use and storage of equipment and materials used by students with whom the postholder is working.

General responsibility for the care of all equipment and materials within the classroom/designated area of the school.